

2018-2019 School Year Student Drop-off and Pick-up Procedure

The purpose of this communication is to share the procedure for dropping off and picking up your child from PineCrest. Please review the map that has been included and call our office if you have any questions.

Where do I drop off and pick up my student at the beginning and end of the day?

- Our student drop off and pick up is at the front of the building. You drive through the parking lot, drop your student off, and then go through the loop to exit the school grounds.

What time can I drop off my student in the morning?

- There is no student supervision prior to 8:00 am. Please drop off your student as close to 8:00 am as possible. If your student is eating breakfast at school, that starts at 7:50 am.

What if I am dropping off my student early for safety patrol or Y-Kids?

- If you are dropping off for safety patrol, students may be dropped off at the front entrance, and then report to safety patrol. If students are coming for Y-Kids, you may drive down to our lower lot in the back of the school and drop your student off at Y-Kids there.

What time should I bring my student to school?

- The first bell rings at 8:10, and students are allowed to go to their class. School officially starts at 8:20, when the second bell rings. It is recommended that students arrive around 8 am or so to give them enough time to get to class on time.

What if I arrive late after school to pick up my student and they are not waiting for me outside?

- Please park and come into the office and we will assist you. Most of the time, we have brought them back in to wait for you.

What if I have to have someone else pick up my child?

- Whoever is picking up your student NEEDS to be in PowerSchool as a registered parent, guardian, or emergency contact. Otherwise, we will not release your student to go with that person.

What if I arrive early to pick up my student, where should I wait?

- We ask that if you come early to pick up your child that you either wait in the office area or in your car until the bell rings to release students.

Where do I meet my child if I am picking them up after school?

- Students will be exiting through the back side of their class and will walk up the bottom stairwell by the bus loop and meet parents by the flagpole. If you are meeting your student at their class, you may park and wait for them outside their class by the teacher's outside door. We ask that if you do this, that you do not get there earlier than 2:30.

Additional Guidelines

- Please drive slowly through the loop.
- We do have students who walk to and from school, so please be aware of those students when you are close to the school.
- Do not park in the bottom bus loop as that is only for busses.
- There is no parent parking in the lower parking lot for student pick up or drop off. This parking lot is for staff only.

